



## **JOB INFORMATION**

Job Title: Program Coordinator/Forensic Psychologist  
Job Requisition ID: 38324  
Ministry: Public Safety and Emergency Services  
Location: Edmonton  
Full or Part-Time: Full Time  
Hours of Work: 36.25 hours per week  
Regular/Temporary: Regular  
Scope: Open Competition  
Closing Date: March 29, 2023  
Classification: Senior Manager Zone 1

## **ABOUT US**

The Government of Alberta is committed to a diverse and inclusive public service that reflects the population we serve to best meet the needs of Albertans. Consider joining a team where diversity, inclusion and innovation are valued and supported. For more information on diversity and inclusion, please visit: <https://www.alberta.ca/diversity-inclusion-policy.aspx>

The Integrated Threat and Risk Assessment Centre (ITRAC), assesses threats and develops risk reduction plans for domestic violence and stalking cases in Alberta and coordinates The Disclosure to Protect Against Domestic Violence (Clare's Law) Act. Clare's Law allows, in certain circumstances, for Albertans who feel they are at risk of domestic violence to obtain information on an intimate partner's history of domestic violence or other relevant acts. Law enforcement may also initiate a request/disclosure, without an Albertan needing to make an application. ITRAC provides expert advice and training about threat assessment, domestic violence, and stalking to police, government and other stakeholders throughout the province.

## **ROLE**

Are you looking for a unique opportunity to utilize your well-developed clinical, research, leadership, and mentorship skills while meaningfully contributing to decreasing instances of domestic, sexual, and other forms of violence in Alberta?

Reporting to the Director of the Integrated Threat and Risk Assessment Centre (ITRAC), you will provide oversight of the ITRAC Threat Assessor Certification program, and critical case-specific, evidence-based consultation to the wider ITRAC team and external stakeholders in relation to intimate partner violence and criminal harassment cases in Alberta. Your key responsibilities will also include, but are not limited to:

- Overseeing and coordinating the development, maintenance, and implementation of the Threat Assessor Understudy program, including supervision of mentors and understudy candidates.
- Conducting semi-annual reviews of the ITRAC Understudy program to ensure that it continues to reflect emerging science and best practices in the field of threat and risk assessment.
- Review, provide feedback and approvals on all threat assessment reports authored by candidates in the understudy program.
- Review threat assessment reports authored by certified threat assessors, as required.

- Establish and coordinate a program of research that provides an empirically informed basis for ITRAC threat assessment and training practices.
- Provide training and consultation to both external and external stakeholders
- Develop and recommend policy and business rules in consultation with the Director relating to overall ITRAC service delivery, research and education, and understudy program.

As the successful candidate, you will have excellent knowledge of domestic violence, law enforcement, criminal justice, and court and government agency processes. You will also be familiar with legislation such as the Criminal Code of Canada, FOIPP, PIPA, and the Privacy Act.

Excellent verbal and written communication and interpersonal skills are essential for this role in order to build collaborative relationships with stakeholders. You will use your drive for continual self-improvement to develop yourself and others in current and developing threat assessment techniques. You will also have excellent critical thinking, use of judgement, and problem-solving skills.

## **QUALIFICATIONS**

### **Requirements**

- University graduation with a PhD from a Canadian Psychological Association (CPA) Accredited Clinical Psychology program, or equivalent, supplemented by six years progressively responsible experience.

Equivalencies will be considered on a basis of 1 year of education for 1 year of experience.

Other requirements include:

- Doctoral studies/training including, or supplemented by, advanced training and experience in forensic assessment (or equivalent), is preferred.
- Registration as a practicing Psychologist in Alberta (or eligible).
- Demonstrated experience working within the criminal justice system, applying knowledge of the Criminal Code, or other relevant legislation and case-law.

### **Assets:**

- Working knowledge of relevant forensic/correctional literature, methods and evaluation tools pertaining to Forensic Mental Health.
- Professional experience working with domestic violence offenders.
- Experience conducting General Risk Assessment, Correctional Assessment, or Domestic Violence Assessments.
- Experience using threat assessment tools such as SARA v3, HCR-20 v3, SAM, RSVP, ODARA, and Static-99/Stable-2007.
- Demonstrated research/evaluation competencies.

## APS COMPETENCIES

Competencies are behaviors that are essential to reach our goals in serving Albertans. We encourage you to have an in depth understanding of the competencies that are required for this opportunity and to be prepared to demonstrate them during the recruitment process.

This link will assist you with understanding competencies: <https://www.alberta.ca/assets/documents/psc-alberta-public-service-competency-model.pdf>

Successful employees in this role will demonstrate the following competencies:

- **Systems Thinking:** Plans for how current situations are affected by broader trends, and integrates issues, political environment and risks when considering possible actions. Supports organization vision and goals through strategy and addresses behaviours that challenge progress.
- **Creative Problem Solving:** Works in open teams to share ideas and process issues. Uses a wide range of techniques to break down problems, allows others to think creatively and voice ideas. Brings the right people together to solve issues and identifies new solutions for the organization.
- **Develop Networks:** Makes working with a wide range of parties an imperative by creating impactful relationships with the right people and ensuring needs of varying groups are represented.
- **Develop Self and Others:** Champions development and leadership building by encouraging groups to learn about the broader organization, become subject matter experts, and work together to identify issues and successes.

## SALARY

\$3,394.66 to \$4,631.75 bi-weekly (\$88,600 - \$120,888/year)

## NOTES

**Note:** The position is Monday to Friday working 36.25 hours/week and may be eligible for flexible working arrangements. Some overtime may be required.

**Other Information:** Successful applicants must be registered, or eligible for registration with the College of Alberta Psychologists (CAP). For more information, please visit <https://www.cap.ab.ca/registration>.

Candidates selected for an interview will be asked to complete a written assessment as part of the interview process.

Final candidates will be asked to undergo an enhanced security screening.

Any costs associated with obtaining the required documents/checks as noted or interview travel expenses, will be the responsibility of the candidate. Out-of-province applicants can obtain the required documents/checks from the province they currently reside in.

The successful Candidate is required to have private reliable transportation as public transportation to the Centre is limited.

Information on what the GoA has to offer to prospective employees:

- Working for the Alberta Public Service – <https://www.alberta.ca/advantages-working-for-alberta-public-service.aspx>
- Pension plans:
- Management Employees Pension Plan (MEPP) – <https://www.mepp.ca>
- Leadership and mentorship programs
- Professional learning and development
- Positive workplace culture and work-life balance

## HOW TO APPLY

Click on the “Apply Now” button.

Candidates are required to apply for a job online. Please visit <https://www.alberta.ca/navigating-online-jobs-application.aspx> to learn more about creating a candidate profile and other tips for the Government of Alberta’s online application system.

If you are not currently an employee with the Government of Alberta, the first step in applying for a job is creating your candidate profile within our online application system, click here to access the main log in page where you are able to ‘Create an account’, reset your password (‘Forgot your password’) or ‘Sign In’ should you already have an account.

Existing employees should access the Career tile in 1GX to submit their application in order to be recognized as an internal applicant.

Once you have created your candidate profile, visit the Alberta Public Service job site to apply for jobs at <https://www.alberta.ca/alberta-public-service-jobs.aspx>.

Applicants are advised to provide information that clearly and concisely demonstrates how their qualifications meet the advertised requirements, including education, experience and relevant examples of required competencies.

Resources for applicants:

- <https://www.alberta.ca/apply-for-jobs-with-the-alberta-public-service.aspx>
- <https://www.alberta.ca/alberta-public-service-hiring-process.aspx>
- <https://alis.alberta.ca/look-for-work/>

It is recommended that applicants who have obtained educational credentials from outside of Canada and have not had them previously assessed, obtain an evaluation of their credentials from the International Qualifications Assessment Service (IQAS) <https://www.alberta.ca/iqas-overview.aspx>. Applicants are encouraged to include the assessment certificate from IQAS or any other educational assessment service as part of their application.

## **CLOSING STATEMENT**

We thank all applicants for their interest. All applications will be reviewed to determine which candidates' qualifications most closely match the advertised requirements. Only individuals selected for interviews will be contacted.

If you require any further information on this job posting or a copy of the role profile, and/or require a disability related accommodation during the recruitment process, please contact Ashley White at [ashley.white@gov.ab.ca](mailto:ashley.white@gov.ab.ca).