



Chief Psychologist - 1.0 FTE

Job Code: 4006652

Upper Canada District School Board

Job Details

The Upper Canada District School Board (UCDSB) is committed to equity in employment. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. The UCDSB is committed to providing accommodations [for people with disabilities]. If you require an accommodation, we will work with you to meet your needs. This would be facilitated upon receiving an interview and would be done by contacting Human Resources at askuchr@ucdsb.on.ca.

TO APPLY, CLICK HERE: [CHIEF PSYCHOLOGIST UPPER CANADA DISTRICT SCHOOL BOARD](#)

Non-Union Position

POSITION: Chief Psychologist - **PERMANENT**

LOCATION: TBD

REPORTS TO : Executive Superintendent

SALARY RANGE : \$123,474.00 - \$160,517.00, commensurate with experience

This posting is for an existing vacancy.

JOB SUMMARY:

The Chief Psychologist is responsible for providing the department with the clinical expertise of a psychologist and providing supervision and leadership to staff. Other activities include performing leadership committees' membership responsibilities, remaining current on psychological research and practices, and organizing, monitoring and approving budgetary expenses.

QUALIFICATIONS:

Education & Experience:

Minimum of a Graduate degree, such as a PH.D. in psychology and the College of Psychologist's requirements for registration as a psychologist in the province of Ontario.

A minimum of 6-8 years of experience.

SKILLS REQUIRED:

Knowledge of:

- Technical and specialized knowledge of psychology
- Established techniques to provide activity assessments, evaluations, and consultations
- Techniques to chair discipline meetings (requiring problem solving, procedure applications, and interventions)

Competencies:

- Ability to operate a computer to prepare reports and access the psychological and speech language services database
- Ability to perform data analysis and program evaluations
- Ability to author documents that include protocols, guidelines, intervention plans, and psycho-educational report templates
- Ability to write diagnostic reports and correspondence to medical and psychological professionals

BRIEF LIST OF DUTIES:

- Provide supervision and leadership to staff with respect to high needs cases through consultation, fact finding and goal setting
- Provide the clinical expertise of a psychologist to board, staff, and parents at interdisciplinary team meetings, case conferences, through assessment, and when making program and placement decisions/recommendations
- Participate as a member of leadership teams and committees and may be called upon to participate in student placement meetings, review meetings, and IPRC meetings
- Provide both in-house and external in-service training opportunities for disciplines and school staff to maximize their expertise in the performance of their duties and build capacity in schools
- Stay current with psychological research and practice through attendance at workshops, journal reading, membership in professional associations and attending association meetings
- Attend system meetings which provide direction to our work
- Ensure that standards of practice are clearly laid out to staff and reinforced on a regular basis, i.e. informed consent, testing practices and limitations, report writing and feedback, confidentiality, file maintenance, Personal Health Information Protection Act regulations (PHIPA)
- Organize, monitor and approve budgetary expenses incurred by direct reports for professional development, materials and supplies

Other

- Develop/Review on-going procedures and policies for the UCDSB related to practice (i.e., standards, assessment, referral, etc.)
- Develop within each discipline a schedule of school assignments and communicating such schedules to school administration
- Organize and coordinate the hiring of staff in each discipline for which we are responsible to fill gaps in service in a timely manner

- Provide professional supervision as per College of Psychologists standards and requirements to eligible new and existing psychology staff to move them toward registration with the College of Psychologists
- Labour relations meetings

Regular travel to various worksites, possibly throughout the workday, is a requirement of this position.

The UCDSB reserves the right to end the competition to this posting earlier if a suitable candidate is found.

*All applicants will be considered, however, only those to be interviewed will be contacted.

No late submissions will be considered.

The UCDSB may use Artificial Intelligence (AI) tools to screen, select and/or assess applicants in the hiring process. AI is not used to make final hiring decisions.

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